

# P-CCS Community Education

## COVID-19 Health & Safety Guidelines / Requirements for Participants

**\*Prior to enrolling for a Community Education course, please carefully review the below guidelines so that there is a clear understanding of expectations for participation for any in-person program.\***

You will be asked to **CONFIRM** during the registration process that you **AGREE** to the guidelines that are noted below and will follow them accordingly. (If enrolling family members, your agreement during registration also confirms that they are aware of and will follow the guidelines.)

## Protecting Participants

P-CCS Community Education will be following Plymouth-Canton Community Schools' district policies as they relate to cleaning protocols and health & safety measures. **Participants in our in-person courses will be expected to follow any face covering & social distancing requirements that are currently in place, as well as good hygiene measures (such as hand washing or hand sanitizer use).**

*It is our priority that a safe environment be maintained for all participants and staff for their wellbeing and to reduce the spread of COVID-19 in our community. We appreciate your cooperation and thank you in advance!*

More information about COVID-19 can be found at: [www.pccsk12.com/departments/health-safety/covid-19-toolbox](http://www.pccsk12.com/departments/health-safety/covid-19-toolbox)

## Pre-Screening Requirements

If you arrive at class, that will be an acknowledgment that you have done a health pre-screening and have answered **NO** to all of the questions. **\*Screening must occur in advance of each session in order to attend an in-person class.\***

Please refer to the **P-CCS COVID-19 Screening Tool** that is updated frequently:

<https://drive.google.com/file/d/1Z6SidyP6oRF299wazwt9CgWbNS4B99tk/view>

**If you answer YES to any of the questions, please refrain from attending class.**

**NOTE:** If anyone in your household is experiencing symptoms that cannot be attributed to another medical diagnosis, please do NOT attend class until it is confirmed the illness is not COVID-19 related. **Consider calling a medical professional to be evaluated if you have signs of COVID-19.**

**COVID-19 Screening Tool for Staff and Visitors**  
Use this checklist every day before entering a school building.  
If you answer "YES" to one or more questions, you must stay home.

**Question 1**  
Do you have any **new, unusual, or worsening** symptoms as listed below?  
 YES  NO

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Do you have at least 2 of these symptoms?  
 YES  NO

**Question 2**  
In the last 14 days, have you been identified as a close contact of anyone who has had a positive COVID-19 diagnostic test? You may answer "NO" if:  
 YES  NO

- The close contact had a positive COVID (PCR) test within the past five months; OR
- The close contact has completed the vaccination protocol (two doses for Pfizer and Moderna, one dose for Johnson & Johnson) and 14 days have passed since the last dose of the vaccine has been administered; OR
- The exposure occurred only in the classroom while both the individual identified as COVID positive and the close contact were masked and sitting at least three feet apart, and the identified close contact remains asymptomatic and continues to closely monitor for symptoms.

**Report any confirmed or suspected cases:**  
**In the City of Detroit:**  
Detroit Health Department  
Main Communicable Disease Line: (313) 876-4000  
After Hours Call Center: (313) 876-4000

**Outside the City of Detroit:**  
Wayne County Public Health Division  
Main Communicable Disease Line: (734) 727-7078  
After Hours Call Center: (734) 727-7284  
Mary Berman: [maryb@waynecounty.com](mailto:maryb@waynecounty.com) (734) 727-7158  
Heena Patel: [heena@waynecounty.com](mailto:heena@waynecounty.com) (734) 727-7253  
Lukas Papp: [lukas@waynecounty.com](mailto:lukas@waynecounty.com) (734) 727-7876

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## Protocols & Policies

If you or a family member experience the symptoms noted on the Screening Tool (or get a diagnosis of COVID-19) while registered for one of our classes, we kindly ask that you contact our office right away. This will help us take proper next steps and help us advise you on when it is safe to return to class. The procedures that have been implemented by P-CCS will be used and information passed along will remain confidential.

If health & safety guidelines are not being followed, P-CCS Community Education and its instructors reserve the right to ask that the registrant not participate. Unfortunately, refunds or make up dates for classes missed due to illness are not guaranteed. Contact our office to discuss options. Please note: we may be required to make changes to our programming (including class postponement or cancellation) based on the latest regulations.

**Plymouth-Canton Community Education**

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